

Rock Haven Nursing Home

ROCK COUNTY,
Janesville, Wisconsin 53547-0920



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WISCONSIN

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URGENT MEMORANDUM

DATE: December 23, 2020

TO: All Rock Haven Staff Members

FROM: Sara Beran, Interim Nursing Home Administrator

RE: Mandatory COVID-19 Vaccination

Dear Rock Haven Staff,

Rock Haven is dedicated to providing safe care to all our residents who are a part of the most vulnerable population to the SARS-CoV-2 virus. To help with this, Rock Haven will be receiving the Moderna COVID-19 vaccination of all staff and residents at Rock Haven. The completion of this two-step vaccine series is a requirement for all staff. Failure to meet these requirements will result in the employee being laid off as described in Rock County Ordinance 18.613(d) – The appointing authority may layoff an employee when an employee can no longer perform the essential functions of the job. A laid off employee will not be eligible to return to work until they have completed the COVID-19 vaccine series.

Walgreens will be onsite with 5 Pharmacists to administer the COVID-19 vaccine to all staff and residents. Vaccination dates are listed by assigned groups below. If you are not on duty at the time of your assigned group, you will be paid for thirty(30) minutes. For those employees participating in one of the two Rock County Health Insurance options, they will be reach 2 HEIP points toward the employee's 2021 health insurance premium incentive once the employee completes the two step vaccine series.

Vaccination dates:

January 5, 2021 9AM-5PM in the social room (Employee group 1 for 1st dose)

February 2, 2021 9AM -5PM in the social room (Employee group 1 for 2nd dose and Employee group 2 for 1st dose)

March 2, 2021 9AM-5PM in the social room (Employee group 2 for 2nd dose)

*Please reference the attached employee groups. On vaccination dates look for posted signs where to enter the social room.

We appreciate your cooperation and dedication to keep our staff and vulnerable residents safe.

Sincerely,

Sara Beran
Sara Beran, RN
Interim Nursing Home Administrator
(608) 757-5332